



Monthly expenses / utility bills of this centre

1.	Office equipment, photocopier, printer, telephone	£200.00
2.	Publicity and leaflets, prayer timetable, calendar	£150.00
3.	Book-keeping	£75.00
4.	Postage	£50.00
5.	Insurances	£300.00
6.	Council tax rates	£70.00
7.	Water	£400.00
8.	Electricity, lighting	£300.00
9.	Gas, heating	£400.00
10.	Cleaning materials and rubbish collection	£150.00
11.	Health & safety, gas and electricity certificate, and fire extinguishers	£100.00
12.	Repairs and maintenance	£200.00
13.	Volunteers costs	£200.00
Total		£2595

Note: Whoever can help the centre financially, please do so by completing a standing order that can be downloaded from this website or provided by calling the centre.